

Centre Assistant Instructor Internship Scheme

Client Base

Our client base is very diverse. Our main courses are 4/5/6-day outdoor education course for secondary school pupils. Other clients include primary GCSE PE students, A level students, SEN pupils, Summer ML, D of E, youth at risk and adult's courses. The centre prides its self on the delivery of adventurous outdoor activities to its clients such as: sea level traversing, gorge scrambling, sea kayaking, mine exploration, mountain scrambling and river kayaking. Very few of our activities are run on site and a large percentage of our activities are full day activities.

What the Scheme will offer

- A great opportunity to be part of an Outdoor Education centre that delivers mainly off site activities.
- Practical experience and training in the soft skills required for the delivery of Outdoor Education.
- A chance to develop the practical skills required to manage adventurous off site activities such as;
 1. Gorge scrambling
 2. Sea level Traversing
 3. Mountain walking and scramble
 4. Coasteering
 5. Underground mine adventure
 6. Rock climbing
 7. Canoeing
 8. Kayaking
 9. Abseiling
 10. Tyrolean traverse
- In house training in activities not covered by NGB awards such as gorge scrambling and sea level traversing when applicable.
- A mentor to guide your progress through the programme.
- You will have training days with the Deputy Manager (Mentor) to encompass a variety of skills and activities
- Certain items of PPE equipment and clothing for the contract period, including boots, waterproofs, helmet, wellies and harness.
- Access to equipment (except ropes) from our stores such as sea and river kayaks, mining lamps, axes and crampons etc that you can borrow (subject to agreement) to enable you to develop expertise in new activities.
- Full board and lodging in single bedrooms in our flat.
- 22 days holidays, plus bank holidays, pro rota.



- The opportunity to find out first-hand how an outdoor education establishment operates behind the scenes of the activity delivery
- The be able to live in a wonderful part of the country and have the rivers, crags, mountains, lakes, bike tracks and sea on your doorstep.
- Practical on the job training for duties, and all onsite activities with the vision that you become signed off for those when the time is right.

What we expect from the CA

- Certain time to be given voluntarily (see salary section)
- A commitment to the working life of a busy outdoor education centre.
- A commitment to developing your practical and soft skills.
- Commitment to gaining NGB if appropriate
- Enthusiasm, motivation and a good work ethic.
- Flexibility, self-motivation, organisation, punctuality, reliability, eager to learn and a genuine desire to help others, especially young people, are all deemed important.
- A willingness to give that extra when required
- To work any day of the week Inc evenings and weekends as required by the centres operational requirements.
- To live on site in the accommodation provided for the full term (see salary section)
- To assist with maintenance, HSE checks, cleaning as and when required.

How the scheme works

- You will be taken on as an employee of Fusion Lifestyle, a charitable trust who runs Blue Peris on behalf of Bedford Borough Council.
- You will be provided with on line and site-specific training.
- Your contract will be a fixed contract from 1st September 2019 to 28th August 2020.
- Hours are annualized. Therefore, some weeks you will be required to work more than 40 hours other weeks less. This includes the voluntary hours.
- You will have a mentor (Deputy Manager) who will support, guide, advise and train you on all aspects of the job and outdoors
- Roles include delivering duties, seeing groups in and out, assisting with non-activity HSE checks and 360, assisting on activity sessions (voluntary) and cleaning. You will be provided with training as required to carry out these roles.
- Your voluntary commitment will see you shadow and work with other instructors gaining valuable on the job training and feedback. You will also get the opportunity to deliver part / whole sessions under the supervision of another instructor.

Salary

- You will be paid a minimum of 5 hours per week. If you work over the 5 hours, then each hour will be paid by the hour. This excludes any voluntary hours. Pay will be as shown in the table below.
- Your work time will be calculated by the hour and your hours will be annualized over the contract time.

Contract terms

Pay and Hours	Your contract will be a fixed contract from 1st September 2019 – 28th / August 2020
Minimum paid contract hours per week	5 – These paid hours are annualized
Extra hours worked over 5 per week.	These will be discussed at interview. However, these will be paid at the hourly rate as shown below. Any cleaning-kitchen duties will be paid at the hourly rate.
Age 21-24 Age +25	£ 7.70 £ 8.21
Accommodation & food	No Charge
Voluntary work	<i>Voluntary hours cover</i> Assisting instructors and on the job shadowing. Activity equipment checks and basic equipment maintenance. Mini bus daily checks and admin Centre activity work/kit checks/ observations/ 360 checks / kit repairs.



Minimum Requirements / Knock out questions

1. Age 20 or above
2. Personal experience in outdoor activities –including climbing, hill walking and paddlesport
3. Ability to successfully undergo enhanced disclosure check
4. Suitable references

Does this sound like the ideal career fort you ?

If so then

1

Send a CV and a brief covering letter telling us why you are looking for a position such as this and what you are looking to gain from this experience.

2

Complete the form on the following page and send this to the centre alongside the documents in number 1 above

Email this to Kayleigh.Day@fusion-lifestyle.com

Closing Date for applications

6th May 2019

Interview date

17th May 2019

Contract runs from

Sep 9th 2019 until July 31st 2020



Activity Experience, Training and Qualifications-Please adapt to suit

This gives us an overview. Do not concern yourself if there are empty boxes.

Activity		Personal Experience	Training Courses		Qualifications Gained	
	No. of days	Details i.e. venues etc	Course	Date	Award	Date
Kayak (inland)						
Kayak (sea)						
Open Canoeing						
Mountain Walking (summer)						
Mountain Walking (winter)						
Alpine Mountaineering						
Rock Climbing (indoor)						
Rock Climbing (single pitch)						
Rock Climbing (multi pitch)						
Orienteering						
Caving / Mine Exploration						

1. Other leadership or activity experience or qualifications (first aid, other sports etc

2. Driving Tests (If applicable)

Year Passed License Points/Conditions